

SMART Objectives

Based on <https://www.cdc.gov/healthyyouth/evaluation/pdf/brief3b.pdf>

A SMART Objective is:

1. Specific

- a. Objectives should provide the “who” and “what” of program activities.
- b. Use only one action verb since objectives with more than one verb imply that more than one activity or behavior is being measured.
- c. Avoid verbs that may have vague meanings to describe intended outcomes (e.g. “understand” or “know”) since it may prove difficult to measure them. Instead, use verbs that document action (e.g., “At the end of the session, the students will list three concerns...”)
- d. *Remember, the greater the specificity, the greater the measurability.*

2. Measureable

- a. The focus is on “how much” change is expected. Objectives should quantify the amount of change expected. It is impossible to determine whether objectives have been met unless they can be measured.
- b. The objectives provides a reference point from which a change in the target population can clearly be measured.

3. Achievable

- a. Objectives should be attainable within a given time frame and with available program resources.

4. Realistic

- a. Objectives are most useful when they accurately address the scope of the program and programmatic steps that can be implemented within a specific time frame.
- b. Objectives that do not directly relate to the program goal will not help toward achieving the goal.

5. Time-bound

- a. Objectives should provide a time frame indicating when the objective will be measured or a time by which the objective will be met.
- b. *Including a time frame in the objective helps in planning and evaluating the program.*

To develop your SMART objectives, use can use the template below:

By / / , _____
 [WHEN—*Time bound*] [WHO/WHAT—*Specific*]

from _____ to _____
 [MEASURE (number, rate, percentage of change and baseline)—*Measurable*]

What is your **SMART objective**? _____

Criteria to assess objectives	Yes	No
1. Is the objective SMART? a. Specific: Who? (target population and persons doing the activity) and What? (action/activity) b. Measurable: How much change is expected? Can we measure it? c. Achievable: Can be realistically accomplished given current resources and constraints d. Realistic: Addresses the scope of the program and proposes reasonable programmatic steps e. Time-bound: Provides a timeline indicating when the objective will be met.		
2. Does it relate to a single result?		
3. Is it clearly written?		