

NPGS KC Leadership Team

The NPGS KC Leadership Team is responsible for the operations and function of the Knowledge Community. Working with approximately 3,000 members, the NPGS KC Leadership Team strives to keep lines of communication open and provides opportunities for our constituents to grow and learn as a Student Affairs professional.

NPGS KC Leadership positions are a one-year term and start at the NASPA conference each year. Those interested in serving in a leadership position should contact the National Chairs.

Communications/Publicity

- Create and design public announcements and marketing to be distributed to NPGS Community
- Work with Co-Chairs to publicize upcoming events, awards, and major information to the larger group.
- Collaborate with Leadership Team to implement new ways of reaching members and opening the lines of communication between Leadership Team.

Webmaster/IT

- Work with Co-Chairs and Washington DC Office to update NPGS KC webpage and maintain standard appearance.
- Collaborate with Leadership Team on ways of using technology and social networking to facilitate communication between the Leadership Team and larger membership.
- Create ways to keep website current and the centralized location for the NPGS KC community to gain information.
- Collaborate with other Leadership Team members to upload information, documents or other materials onto the website.

Membership

- Develops plans and programs, in collaboration with Leadership Team, to attract new members and retain current ones
- Works along side the Communications/Publicity Chair to implement recruitment and retention efforts
- Works with Regional Chairs to reach out to members during conferences and to attract new members

Newsletter

- Collaborate with Co-Chairs to create a quarterly newsletter - a dynamic source of information allowing for the growth and development of our members
- Recruit contributors to write articles and informational blurbs for the Newsletter and ensures that contributors deliver material in a timely manner

- Work with the Webmaster/IT Chair to upload the newsletter on the NPGS KC Website

Research

- Collect and disseminate current research pertaining to the NPGS Community
- Coordinate efforts with Co-Chairs and Leadership Team to encourage research topics around topics affecting the NPGS Community and work with Webmaster to post these resources online
- Coordinate Program Review process for NASPA National Conference and promote NPGS KC sponsored sessions

Scholarships

- Work with Communications/Publicity Chair to include scholarship opportunities in publications and work with Regional Chairs to recognize winners and provide support for the selection process
- Research Scholarship opportunities and work with Webmaster/IT to provide information to membership
- Coordinate efforts to publicly recognize Regional scholars at the National Conference and work with Co-Chairs to organize logistics of presentations

Career Development

- Collaborate with Leadership Team to address pertinent issues in the NPGS Community around career development and provide resources
- Coordinate efforts to provide resources for candidates and those participating in TPE at the National Convention

Doctoral Student population

- Ensures that the voice of the doctoral student population is maintained in the NPGS Community.
- Collaborates with all members on the leadership team to promote and serve the Doctoral student population's needs
- Works closely with the Career Development Chair to ensure doctoral students needs are highlighted on the website and through the newsletter
- Collaborates with Webmaster/IT to create a Doctoral student page, disseminating information for the doctoral population
- Collaborates with National Co-Chairs to create a vision for the needs of the doctoral community and how to continue to work with this ever changing population